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DD/667-3371

28 JUN 1967

MEMORANDUM FOR: Deputy Director for Support

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ATTENTION: **SUBJECT**: Recurring Reports furnished to the President
and White House Staff

1. This memorandum is for your information.
2. In accordance with the memorandum from the Special Assistant to the President dated 22 June 1967, you are advised that the Office of Security participates in the preparation of the following reports to the White House Staff:

A) The Annual Report to the President's Foreign Intelligence Advisory Board (PFIAB). The Office of Security's contribution to this Agency report is submitted to the DDS in July or August each year and deals with noteworthy developments in personnel, technical and physical security fields.

B) The Annual Report of Measures Being Taken by the Intelligence Community to Enhance the Nation's Counterintelligence Posture. This report, forwarded by the DCI to the Special Assistant to the President for National Security Affairs on or about 1 January each year, is compiled by the Director of Security in his capacity as Chairman, USIB Security Committee. The reporting requirement is contained in Recommendation #18 of the Joint Study Group of the National Security Council (1962) and was reiterated by successive memoranda to the Chairman of USIB from the Special Assistant to the President for National Security Affairs.

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C) In compliance with a Presidential Instruction of 26 August 1960, the Special Security Center of the Office of Security submits to the Special Assistant to the President for National Security Affairs on a quarterly basis (1 December, 1 March, 1 June and 1 September) the number of T-KH [] billets approved within CIA, other U. S. departments and agencies []

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D) In accordance with annual requests from the Office of the President, the Safety Officer of the Office of Security submits an annual report to the President on Mission Safety-70, outlining safety measures taken each year.

E) In compliance with prior requests from the Special Assistant to the President for National Security Affairs, a semi-annual report (1 January and 1 July) is furnished by the Office of Security to the Special Assistant concerning Secure Room Installations, based on information compiled by the Office of Security, Office of Communications and State Security.

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Howard J. Osborn
Director of Security

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